



**TOWN OF GRANITE QUARRY
TOWN COUNCIL
REGULAR MEETING MINUTES
Monday, November 10, 2025 6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem Doug Shelton, Council Member John Linker, Council Member Rich Luhrs

Not Present: Council Member Laurie Mack

Staff: Town Manager/Fire Chief Jason Hord; Town Clerk Aubrey Smith; Town Attorney Zachary Moretz; Police Chief Todd Taylor; Public Works Director Colton Fries; Finance Director Shelly Shockley; Planning, Zoning, and Subdivision Administrator Richard Flowe; Community Engagement Coordinator Debbie Loflin-Benge; Assistant Public Works Director Josh Whitley; Police Officer Henry-Milligan; Police Officer Travis Shuffler

Call to Order: Mayor Barnhardt called the meeting to order at 6:02 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Council Member Luhrs made a motion to approve the agenda. Mayor Pro Tem Shelton seconded the motion. The motion passed 3-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

- 1) Regular Meeting October 13, 2025

B. Departmental Reports

C. Financial Reports

D. Postmaster Letter

E. Chamber Gala Sponsorship

ACTION: Mayor Pro Tem Shelton made a motion to approve the consent agenda as presented. Council Member Luhrs seconded the motion. The motion passed 3-0.

3. Public Comments – There were no public comments.

4. Town Manager's Update

Manager Hord shared highlights from the Town Manager's report in the agenda packet including that a company named Spiral Wound plans to have the new building on Chamandy open in March of 2026. Captain Peoples worked with OSFM on behalf of Safe Kids International to get 18 car seats donated. Manager Hord stated he submitted a funding request to Duke Energy for Granite Civic Park that was approved in the amount of \$5,000; the funding is geared toward environmental features like the necessary

stream restoration. National Night Out was a success even with the rescheduled time. Seasonal leaf pickup began in October and is going on now. The final plat for Stoneglen has been reviewed and approved.

Rowan Tourism Board officially approved the request for \$100,000 for the Civic Park Project; the funding will be provided in increments of \$20,000 for five years. The groundbreaking at the Granite Quarry Chick-fil-A location took place; the location is expected to be open in April of 2026. Granite Fest had a great turnout. Manager Hord gave Debbie Loflin-Benge kudos for planning a great event. Duke Energy and the site selection group presented the results of the study for the Earnhardt property, which would be the Chamandy Drive extension; the property has already received an offer from an investment company. The LWCF grant was submitted on time and is one of only five applications. Manager Hord thanked everyone for making October successful despite challenges including staff shortages due to surgeries and births. Manager Hord also stated the new non-profit group in Town, The Blessing Basket, was represented by Melissa Marr and Kate Schell in the audience. He would like to place an update from the group on the December agenda.

Manager Hord asked Mayor Barnhardt to present this quarter's GQ SOLID award. Mayor Barnhardt shared that the GQ SOLID award is a quarterly recognition program developed to honor employees who go above and beyond in their roles. These outstanding individuals consistently demonstrate exceptional work ethic, initiative, teamwork, and a positive attitude that uplifts their department and the entire organization. To be selected, an employee must show consistent dependability, initiative beyond their regular duties, and serve as a role model for others. Winners are chosen by an Employee Committee based on nominations submitted by fellow staff members. As part of the recognition, the recipient receives a \$100 award, a choice of Town apparel, and is featured in the Town's newsletter, *The Quarrier*. Mayor Barnhardt announced that this quarter's winner is Public Works Assistant Director Josh Whitley.

Old Business

None

New Business

5. Annexation

Kind Estates – Troutman St

A. Resolution Directing Clerk to Investigate

Mr. Flowe presented the petition for a voluntary contiguous annexation in the Town's ETJ and explained the reason for the annexation's timing was because it had to be done before roads could be constructed in the planned development.

ACTION: Council Member Linker made a motion to adopt Resolution 2025-11-10-1 directing the clerk to investigate a petition for annexation. Council Member Luhrs seconded the motion. The motion passed 3-0.

B. Certificate of Sufficiency

The certificate of sufficiency was entered into the record.

C. Resolution Setting Date for Public Hearing

ACTION: Council Member Linker made a motion to adopt Resolution 2025-11-10-2 setting the date for a public hearing regarding an ordinance for annexation. Mayor Pro Tem Shelton seconded the motion. The motion passed 3-0.

6. Agreement

NCDOT STBG Funds for Sidewalk Project

Manager Hord shared that the updated municipal agreement with NCDOT for the sidewalk project to encompass the awarded STBG funds to complete the project had been received. This amendment allows for the STBG funds in the amount of \$360,000 Federal and \$90,000 local to complete the project.

ACTION: Council Member Luhrs made a motion to approve the municipal agreement with NCDOT encompass the awarded STBG funds in the amount of \$360,000 Federal and \$90,000 local to complete the project. Mayor Pro Tem Shelton seconded the motion. The motion passed 3-0.

7. Ordinance Amendment CPO 2023-03 TAP Project

The Council was asked to accept the STBG funds awarded in the amount of \$360,000 for the TAP project and amend the Capital Project Ordinance to reflect the funds.

ACTION: Council Member Luhrs made a motion to accept the STBG funds in the amount of \$360,000 and to amend Capital Project Ordinance 2023-03 to reflect the funds. Council Member Linker seconded the motion. The motion passed 3-0.

8. Budget Amendment FY25-26 #5 GQES PTA

At the Town Council meeting on 10/13/2025, the Council voted to approve the sponsorship request from Granite Quarry Elementary School PTA for the amount of \$1,000. Budget Amendment FY25-26 #5 moves the funds for the request.

ACTION: Council Member Linker made a motion to approve Budget Amendment FY25-26 #5 as presented. Council Member Luhrs seconded the motion. The motion passed 3-0.

9. Discussion and Possible Approval Longevity Pay

The Council was asked to approve the Longevity Pay for FY25-26. Two options were presented based on the existing formulas.

ACTION: Council Member Luhrs made a motion to approve Longevity Pay for FY25-26 using the full budgeted amount. Council Member Linker seconded the motion. The motion passed 3-0.

10. Proclamation Veterans Day, November 11, 2025

Mayor Barnhardt recognized the proclamation for Veterans Day approved at last month's meeting.

11. Council Comments

- Mayor Barnhardt opened the comments to staff and Attorney Moretz. Attorney Moretz asked about the right-of-way acquisition for the sidewalk project. Manager Hord will meet with him to discuss.
- Council Member Linker shared he would like to see donations and any giving throughout the year to be included in the budget and all adopted at one time. Other Council members discussed and were in agreement.

12. Announcements and Date Reminders

A.	Tuesday	November 11		Veterans Day – Town Offices Closed
B.	Wednesday	November 12	5:00 p.m.	Centralina Executive Board
C.	Wednesday	November 12	5:30 p.m.	Community Appearance Commission
D.	Wednesday	November 12	6:00 p.m.	Events Committee
E.	Thursday	November 20	7:30 a.m.	Power in Partnership Breakfast
F.	Wednesday	November 26	5:30 p.m.	CRMPO TAC
G.	Thursday	November 27		Thanksgiving – Town Offices Closed
H.	Friday	November 28		Town Offices Closed
I.	Monday	December 1	6:00 p.m.	Planning Board
J.	Monday	December 1	6:15 p.m.	Board of Adjustment
K.	Saturday	December 6	3:00 p.m.	Christmas at the Lake

Adjournment

ACTION: Council Member Luhrs made a motion to adjourn. Council Member Linker seconded the motion. The motion passed with all in favor. The meeting ended at 6:36 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk



11/10/2025

Dear Postmaster,

On behalf of the Town of Granite Quarry, North Carolina, we respectfully request that the U.S. Postal Service conduct a review of the current ZIP Code and "last line" (Town name) assignment affecting our community.

At present, Granite Quarry residents and businesses are assigned the ZIP Code 28146, which lists "Salisbury" as the mailing city. Although in 2016 the Postal Service approved "Granite Quarry, NC 28146" as an acceptable last line, the continued use of the same ZIP Code remains confusing for residents, businesses, and service providers. For this reason, we respectfully ask that USPS take the additional step of adopting "Granite Quarry, NC 28072" as our community's distinct and permanent ZIP Code designation.

The existing arrangement has caused ongoing challenges, including:

- Misidentification of addresses in emergency response systems and GPS navigation tools.
- Incorrect listings for insurance, banking, and business directories, which negatively affect our local economy and community identity.
- Data inaccuracies in census, tax, and demographic reporting.

Granite Quarry is an incorporated municipality within Rowan County, with clearly defined boundaries, its own governing body, and distinct public services. The continued use of the "Salisbury" designation causes confusion for residents, visitors, and emergency service providers.

We respectfully request that USPS evaluate the following:

1. Officially recognizing "Granite Quarry, NC 28072" as the preferred "last line" city designation within USPS systems.

Our town is prepared to provide supporting materials — including maps, service-area boundaries, and letters of support from residents, local officials, and the Rowan County government — to assist with this review. We appreciate your attention to this important matter and look forward to working collaboratively with USPS to ensure accurate address representation and efficient service for our community.

Sincerely,

Brittany H. Barnhardt

Mayor, Town of Granite Quarry

PO Box 351, Granite Quarry, NC 28072
Phone: (704)279-5596

**Resolution Directing the Clerk to Investigate an
Annexation Petition Pursuant to
Article 4A of G.S. 160A Governing Contiguous Annexations**

Resolution #RES-2025-11-10-1

WHEREAS, a petition requesting annexation of an area described in said petition was received on the 23th day of September, 2025 by the Town of Granite Quarry; and

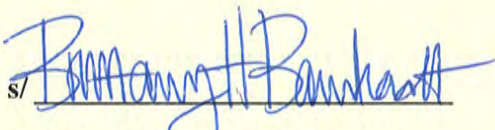
WHEREAS, N.C.G.S. Chapter 160A, Article 4A, Part 1 provides that the sufficiency of the petition shall be investigated by the Town Clerk of the Town of Granite Quarry, North Carolina before further annexation proceedings regarding the petition can take place; and

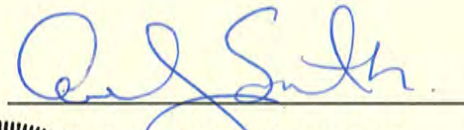
WHEREAS, the Mayor and Town Council of the Town of Granite Quarry, North Carolina deems it advisable to direct the Town Clerk to investigate the sufficiency of the petition in accordance with N.C.G.S. 160A-31;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Granite Quarry, North Carolina that:

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition under N.C.G.S. Chapter 160A, Article 4A, Part 1 and to certify as soon as possible to the Mayor and Town Council of the Town of Granite Quarry the result of the investigation.

ADOPTED this the 10th day of November 2025

s/ 
Brittany H. Barnhardt, Mayor

s/ 
Aubrey Smith, Town Clerk



TOWN OF GRANITE QUARRY, NORTH CAROLINA

Certification of Sufficiency of Petition of Contiguous Annexation

Date: November 10, 2025

To the Mayor and Town Council of the Town of Granite Quarry, North Carolina:

I, Aubrey Smith, Town Clerk of the Town of Granite Quarry, North Carolina, do hereby certify that the request for voluntary annexation by the owner of real unaddressed property located on:

Troutman Street, (Rowan County Parcel ID 648 1010000002) has been investigated for sufficiency for voluntary annexation.

The result of the investigation of this petition has been found to be sufficient under North Carolina General Statute 160A-31.

A handwritten signature in cursive script, appearing to read 'Aubrey Smith', written over a horizontal line.

Aubrey Smith, Town Clerk

**Resolution Fixing the Date of Public Hearing on Question of
Annexation Pursuant to
Article 4A of G.S. 160A Governing Contiguous Annexations**

Resolution #2025-11-10-2

WHEREAS, a petition pursuant to N.C.G.S. Chapter 160A, Article 4A, Part 1 requesting annexation of the area described herein has been received; and

WHEREAS, the Mayor and Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

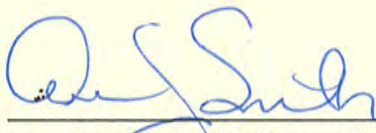
WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Granite Quarry, North Carolina that:

- Section 1. A public hearing on the question of annexation of the area described herein will be held at the Granite Quarry Town Hall, Monday, December 8, 2025, at 6:00 PM or as early thereafter as the agenda progression allows, at the Granite Quarry Town Hall, 143 N. Salisbury Avenue, Granite Quarry, NC 28146.
- Section 2. The area proposed for annexation is described as follows:
See Attached Map(s) showing the parcels lying outside of the Town Limits (Attachment A).
- Section 3. Notice of the public hearing shall be published in the Salisbury Post newspaper as required by law.

ADOPTED this the 10th day of November 2025

s/ 
Brittany H. Barnhardt, Mayor

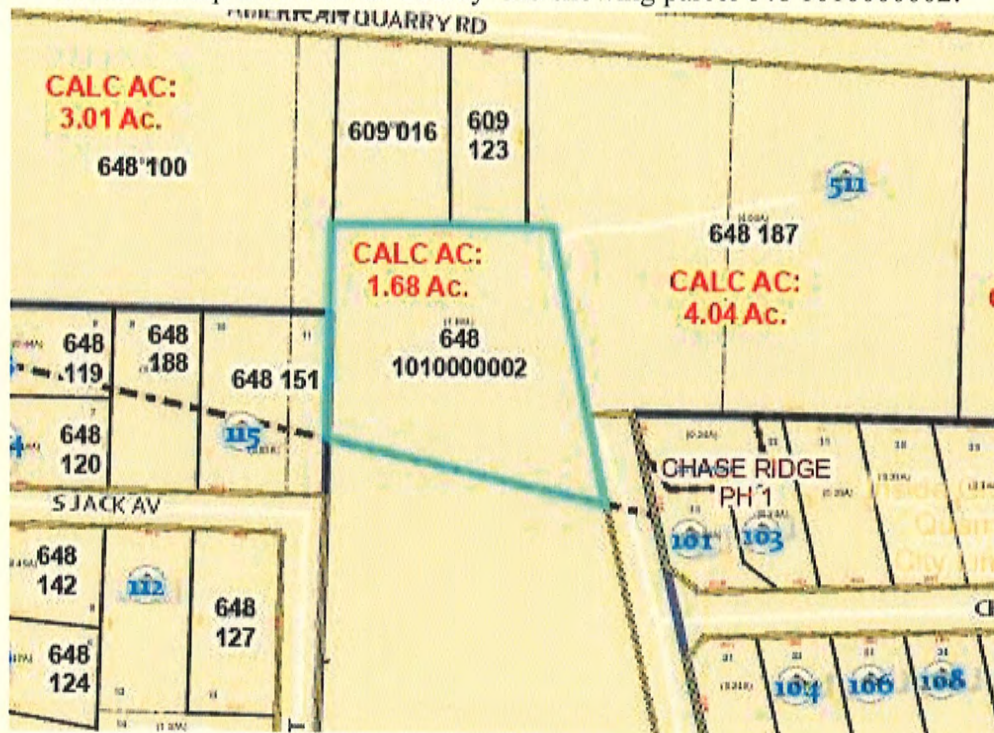
s/ 
Aubrey Smith, Town Clerk



Resolution #2025-11-10-2

Attachment "A"

Location Map from Rowan County GIS showing parcel 648 1010000002:



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Resolution #2025-11-10-2

NORTH CAROLINA
ROWAN COUNTY

SUPPLEMENTAL AGREEMENT

DATE: 10/20/2025

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: BL-0088

AND

WBS ELEMENTS: PE 50929.1.1

ROW 50929.2.1

TOWN OF GRANITE QUARRY

UTIL 50929.2.2

CON 50929.3.1

FEDERAL-AID #: 5092901

CFDA #: 20.205

TOTAL SUPPLEMENTAL FUNDS [NCDOT PARTICIPATION] \$360,000

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department", and the Town of Granite Quarry, hereinafter referred to as the "Municipality."

WITNESSETH:

WHEREAS, the Department and the Municipality on 2/15/2024, entered into a certain Project Agreement for the original scope: construction of sidewalk to allow pedestrians connectivity from Granite Lake Park, Granite Centennial Park and Granite Civic Park in Granite Quarry, programmed under Project BL-0088; and,

WHEREAS, this Supplemental Agreement is to provide additional BGDA/TADA funding for the Project.

NOW THEREFORE, the parties wish to supplement the aforementioned Agreement whereby the following provisions are amended:

3. FUNDING

REIMBURSEMENT FOR ELIGIBLE ACTIVITIES

Subject to compliance by the Municipality with the provisions set forth in this Agreement and the availability of federal funds, the Department shall reimburse an additional amount of \$360,000 at 80% of eligible expenses incurred by the Municipality up to a maximum of \$800,000 of BGDA/TADA funds. The Municipality will provide \$200,000 as their local match and all costs that exceed the total available funding per the Revised Funding Table below:

REVISED FUNDING TABLE

Fund Source (Agreement #)	Federal Funds Amount	Reimbursement Rate	Non-Federal Match \$	Non-Federal Match Rate
TADA #12793	\$440,000	80%	\$110,000	20%
BGDA/TADA #13432	\$360,000	80%	\$90,000	20%
Subtotal	\$800,000	80%	\$200,000	20%
Total Available Funding		\$1,000,000		

WORK PERFORMED BY NCDOT

All work performed by the Department on this Project, including, but not limited to, reviews, inspections, and Project oversight, during any phase of the delivery of the Project, shall reduce the funding available to the Municipality under this Agreement. The Department will set aside ten percent (10%) of the total estimated cost, or \$100,000 to use towards the costs related to review and oversight of this Project, including, but not limited to review and approval of plans, environmental documents, contract proposals, engineering estimates, construction engineering and inspection oversight, and other items as needed to ensure the Municipality's appropriate compliance with state and federal regulations.

In the event that the Department does not utilize all the set-aside funding, then those remaining funds will be available for reimbursement to the Municipality at the above reimbursement rate. For all cost of work performed on the Project, whether incurred by the Municipality or by the Department, the Municipality shall provide the non-federal match. The Department will bill the Municipality for the non-federal match of any costs that the Department incurs on the Project and for any costs that exceed the Total Available Funding.

21. OTHER PROVISIONS

COUNTERPARTS AND ELECTRONIC SIGNATURES

- This Agreement, and other documents to be delivered pursuant to this Agreement, may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document and will be effective when counterparts have been signed by each of the Parties. An image of a manual signature on this Agreement, or other documents to be delivered pursuant to this Agreement, will constitute an original signature for all purposes. The delivery of copies of this Agreement or other documents to be delivered pursuant to this Agreement, including executed signature pages where required, by electronic transmission will constitute effective delivery of this Agreement or such other document for all purposes.

- The Parties hereto further acknowledge and agree that this Agreement may be signed and/or transmitted by email or a PDF document or using electronic signature technology (e.g. DocuSign, Adobe Sign, or other electronic signature technology), and that such signed record shall be valid and as effective to bind the Party so signing as a paper copy bearing such Party's handwritten signature. By selecting "I Agree", "I Accept", or other similar item, button, or icon via use of a keypad, mouse, or other device, as part of the electronic signature technology, the Parties consent to be legally bound by the terms and conditions of Agreement and that such act constitutes a signature as if actually signed in writing. The Parties also agree that no certification authority or other third-party verification is necessary to validate its electronic signature and that the lack of such certification or third-party verification will not in any way affect the enforceability of its electronic signature. The Parties acknowledge and agree that delivery of a copy of this Agreement or any other document contemplated hereby through the electronic signature technology, will have the same effect as physical delivery of the paper document bearing an original written signature.

Except as hereinabove provided, the Agreement heretofore executed by the Department and the Municipality on 2/15/2024, is ratified and affirmed as therein provided.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

BY: *Ang Smith*

TITLE: Town Clerk

DATE: 11/10/2025

TOWN OF GRANITE QUARRY

BY: *John KD*

TITLE: Town Manager

DATE: 11/10/25

NCGS 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)



Shelly Shockley
(FINANCE OFFICER)

Federal Tax Identification Number

56-0814166

Remittance Address:

Town of Granite Quarry

PO Box 351

Granite Quarry, NC 28072

DEPARTMENT OF TRANSPORTATION

BY: _____

(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)



CAPITAL PROJECT ORDINANCE

2023-03

TOWN OF GRANITE QUARRY, NC TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROJECT

BE IT ORDAINED by the Governing Board of the Town of Granite Quarry, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted, *as amended November 10, 2025*:

Section 1: The Project authorized is for acquisition, design, engineering, and construction of a pedestrian sidewalk connecting Granite Lake Park and Granite Civic Park. The project is being funded by the Transportation Alternatives Program, Surface Transportation Block Grant Program, Town funds.

Section 2: The officers of this unit of government are hereby directed to proceed with the capital project within the terms of this project ordinance and the budget contained herein.

Section 3: The following amounts are appropriated for this project:

Administrative, Engineer, or Architect Fees	\$ 277,500.00
Construction Costs	700,000.00
Contingency	22,500.00
Total Appropriations	\$ 1,000,000.00

Section 4: The following revenues are appropriated for this project:

Transportation Alternatives Program Grant	440,000.00
Surface Transportation Block Grant	360,000.00
Transfer from General Fund	90,000.00
Transfer from Transformational Projects CPO 2023-01	\$ 110,000.00
Total Revenues	\$ 1,000,000.00

Section 5: The Finance Officer is directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of all state and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due.

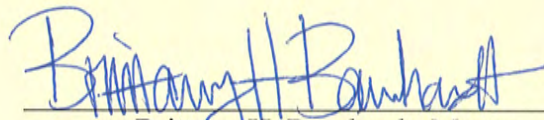
Section 7: The Finance Officer is directed to report on the financial status of each project element in Section 3 of this ordinance on a quarterly basis.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board until this project is complete.

Section 9: A copy of this capital project ordinance shall be entered into the Governing Board's meeting minutes, and within five days after adoption, copies shall be filed with the Finance Officer, Budget Officer, and in the Office of the Town Clerk for direction in carrying out this project.

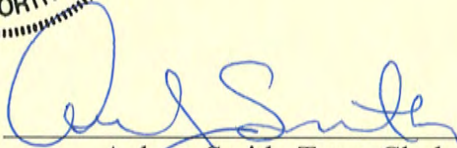
Adopted the 10th day of November, 2025





Brittany H. Barnhardt, Mayor

Attest:



Aubrey Smith, Town Clerk

Town of Granite Quarry

FISCAL YEAR 2025-2026
BUDGET AMENDMENT REQUEST #5

November 10, 2025


PURPOSE: To increase Governing Body – Nonprofit Grant Program and decrease General Fund Contingency (01-9910-97) by \$1,000 for the Granite Quarry Elementary School PTA sponsorship to provide meals to low-income families.

General Fund – Fund 01

Expenses:

GL Acct #	Account Description	Increase (Decrease):
01-4110-61	Governing Body – Nonprofit Grant Program	\$ 1,000.
01-9910-97	Contingency & Transfers – General Fund Contingency	(\$ 1,000)
Total Increase/Decrease:		\$ 0

The above Budget Amendment was approved / denied by the Manager or Board on 11/10/25.


Brittany H. Barnhardt, Mayor


Shelly Shockley, Finance Officer

Office of the Mayor:



Proclamation

WHEREAS, the Town of Granite Quarry's Town Council pays tribute on this day to the dedicated veterans who have served this great nation with such distinction, both in peace time and in war; and

WHEREAS, our community has a continuing sense of gratitude to those who have given so much in the defense of the freedoms which we all continue to enjoy; and

WHEREAS, Americans have an abiding faith in the ideals and strengths on which our great nation was founded, in our democratic process, and in the men and women of the armed forces who have served our country so well; and

WHEREAS, in honor of these dedicated men and women, we pledge our continued defense of our nation so that their sacrifice will stand before the entire world as a tribute to the spirit and determination of a people dedicated to the principles of freedom and democracy; and

WHEREAS, on this patriotic occasion, let us all commit ourselves to the great need of fostering a spirit of rededication to the ideals that have served as the foundation of this great country – "One nation, under God, indivisible, with liberty and justice for all."

NOW, THEREFORE, I, Brittany H. Barnhardt, by virtue of the authority vested in me as Mayor of the Town of Granite Quarry, North Carolina, do hereby proclaim Tuesday, November 11, 2025, as

"HONOR OUR VETERANS DAY"

in the Town of Granite Quarry, North Carolina and encourage all our citizens to honor our veterans and rededicate themselves to the preservation of our liberties under the Constitution.

Proclaimed this the 13th day of October 2025.



ATTEST:


Brittany H. Barnhardt, Mayor


Aubrey Smith, Town Clerk